COMPETITION RULES & PROCEEDINGS

CREATIVE LAB

AFRICITIES 2018 / YOUTH FORUM

Marrakesh, Morocco, 20 – 24 November 2018
The Africities Summit is the United Cities and Local Governments of Africa’s flagship pan-African event that is held every three years in Africa. The Africities Summit (https://www.africities.org) mobilizes city and subnational governments of African countries, as well as financial institutions, the business sector, civil society organizations and development partners at continental and international levels. The aim of the Africities Summits is to address and debate major challenges that the continent faces for the realization of the Vision 2063 of the African Union. Its main objectives are to contribute to find the best strategies to improve the living conditions of the African people and define ways and means to accelerate the dynamic of integration, peace building and unity on the continent, starting from its territories.

The Africities Summits include a series of conferences and workshops, and an Africities Exhibition.

The 2018 Africities Summit Youth Forum is a platform proposed and developed by UCLG Africa to explore the potential of the young population of Africa to better participate and contribute in the Africities debates, and be involved in, and support the transition towards sustainable cities and territories in Africa, as well as the realization of Agenda 2030 of the United Nations for the implementation of the Sustainable Development Goals (SDGs); Agenda 2063 of the African Union for the realization of “The Africa we Want”, and of the five priorities (High Five) proposed by the African Development Bank to accelerate its implementation, namely: Light up & Power Africa, Feed Africa, Industrialize Africa, Integrate Africa, Improve the quality of life in Africa. The 2018 Africities Summit Youth Forum is also meant to facilitate and strengthen greater interaction between African youth and the leadership of Africa (ministers, leaders and officials of city and subnational governments) present at the 2018 Africities Summit.

The 2018 Africities Summit Youth Forum is organized by UCLG Africa with the scientific and technical support of BEES 55, a solidary network of competences and initiatives at the service of job creation and the development of entrepreneurship for Africa.

Hereinafter collectively referred to as the "Organizers"

ARTICLE 1 - ABOUT THE AIM AND OBJECTIVES OF THE AFRICITIES SUMMIT 2018
From November 20th to 24th, 2018, the 8th edition of the AFRICITIES Summit will be hosted in Marrakesh, with over 5000 participants attending. The participants represent all the stakeholders of African local life as well as their partners from other regions of the world, including:

- The Ministers (for local governments)
- The Ministers for housing and urban development, public service, finance;
- The leaders and officials of city and subnational governments;
- The officers from national and subnational administrations;
- The representatives of the business sector and of the social and solidarity economy;
- The civil society organizations and trade unions; traditional and moral authorities;
- The researchers and academia;
- The development partners and international cooperation agencies; among others.

The 2018 AFRICITIES Exhibition will host between 400 and 500 exhibitors.

In the framework of the 2018 Africities Summit Youth Forum, a competition is open to young Africans in order to harvest as many ideas as possible to accelerate the transition towards sustainable cities and territories in Africa, targeting the two horizons of 2030 and 2063.

The Youth Forum is open to young Africans aged between 15 and 35, from Africa and from the Diaspora.

The competition aims at selecting 20 young Africans that will be invited free of charge at the 2018 Africities Summit where they will participate in a Creativity Lab consisting of a Cartoon Camp Challenge and a Virtual Reality Contest, around the topic of "IMAGINE A SUSTAINABLE FUTURE FOR AFRICA AND ITS CITIES AND TERRITORIES, IN 2030 AND 2063".

The 20 young Africans selected to participate in the Creative Young Innovators Lab will work during 4 days (from 20 to 23 November 2018) in:

1- The Cartoon Camp Challenge, in view of helping the participants to project themselves into the future. The Cartoon Camp promotes a mindset conducive to innovation. Building dreams is at the root of any innovation project. The Cartoon Camp
will create an innovation-friendly environment that facilitates the transformation of good ideas into useful products and services to support the transition towards sustainable cities and territories in Africa at the 2030 horizon and at the 2063 horizon.

The Cartoon Camp will help the youth to think about smart cities and smart economies based on African values and producing an adequate standard of living for Africans. The Cartoon Camp will allow young people to think about Africa with all its imperfections and all its qualities and to suggest solutions inspired by local know-how but also by new technologies.

Projects may concern:

- the organization of city systems in different countries or the continent as a whole;
- spatial Planning or organization of a particular city in a certain country;
- the proposal of types of construction, buildings, housing, equipment, street furniture or any other product, highlighting the inclusion in a dynamic of sustainable development taking into account the latest technological developments and the respect for the most fundamental African values.

2- The Virtual Reality Contest that will consist of a hackathon competition. Participants will conceptualize, create and plan prototypes of IT solutions to speed up the transition towards sustainable cities and territories in Africa, with a priority given to the following areas:

- energy solutions
- food security
- access to water and sanitation services, and waste management and waste valorisation
- development and maintenance of infrastructure for transport, mobility and telecommunication
- tourism, culture and heritage
- education
- health systems
- other solutions…
The qualified prototypes will then be submitted to the Africities 2018 delegates for the designation of the 3 best projects of the Creative Lab, Virtual Reality Category, during the AWARD Ceremony of the closing Gala Dinner on 24 November 2018.

The 3 laureates Laureates of the Africities 2018 Young Innovators in each category will receive respectively:
- 1st Position: 5,000 euros
- 2nd Position: 3,000 euros
- 3rd Position: 1,500 euros

Furthermore the overall winner in each category (1st Position) will benefit from a 1-year mentoring program on order for them to further develop their projects with the assistance of senior professionals identified by the organizers.

**ARTICLE 2 - ABOUT THE CREATIVITY LAB COMPETITION**

Young Africans willing to participate to the competition should submit:
- a candidature form that can be downloaded on [https://goo.gl/forms/vlceV9V1P4QsSbXT2](https://goo.gl/forms/vlceV9V1P4QsSbXT2)
- a 4 pages storyboard explaining their ideas, with an annexure of support illustrations that may include drawing, plans, diagrams, virtual images, IT tools, etc., depending on the category they are contesting for (Cartoon Camp or Virtual Reality).

The storyboard and its annexure shall be received by the organizers of the competition no later than 15 September 2018 at 17:00 GMT.

On 15 October 2018, a Jury set up by the organizers will announce the results of the competition.

The selected young Africans will then be informed about the follow up formalities for their travel to Marrakesh to attend the 2018 Africities Summit.

**ARTICLE 3 - PROCESS OF DESIGNATION OF CREATIVE LAB WINNERS**
The CREATIVE LAB winners will be nominated in a two-step process for each of the Cartoon Camp Challenge or Virtual Reality Contest categories:

- **1st stage:** the Jury set up by the organizers will carry out an initial examination to verify that the projects meet expectations: conformity of the project to the theme of the Summit; compliance with the rules laid down for the presentation of projects in each category; quality of the project.

- **2nd stage:** the projects selected by the Jury will be posted on the voting platform established to allow delegates attending the Summit to proceed with the designation of the winners in each category. Delegates will access the platform set up for voting through their laptop or smartphone. They can only vote once and for one candidate for each category. Voting is not valid if the delegate has not provided the number assigned to him when registering for the Summit and which appears on his badge. Votes mentioning a registration number that appears more than twice in the voting platform are counted as zero. A bailiff from the Marrakesh Court of Justice will attend the Jury to ensure strict compliance with the rules enacted above. The result of the vote of the delegates is published no later than 24 November 2018 at 15:00 GMT and officially communicated to the winners. They must be present at the closing gala dinner of the Summit during which the awards ceremony will be held.

**ARTICLE 4 - THE JURY**

The Jury is composed of experts from the field of architecture, urban planning, design, creative industries and information technology from the professional or academic backgrounds. The members of the Jury are appointed by the organizers on the basis of their technical competence, field experience, and reputation.

- Jury meetings are chaired by the President of the AFRICITÉS Political Committee or his representative.
- The secretarial role of the Jury sessions is the responsibility of BEES 55.

The secretary produces the minutes of the Jury meetings. The minutes reflect the deliberations of the members of the Jury and end with a statement of the decisions taken on the various
points discussed. Decisions are made, as much as possible, by consensus. If it cannot reasonably be reached, the President shall proceed to the vote by a simple majority of the members present. In case of a tie, the President has the casting vote. The minutes must be signed by all members of the Jury for approval. Jury members can sign the minutes with reservations, which must be explicitly mentioned in the minutes. The minutes of the Jury sessions on the publication of the results of the various competitions must be approved unanimously, the President having to endeavour to remove any reservations beforehand. The proclamation of the results of the various competitions is made by the President of the Jury.

**ARTICLE 5 - COMMITMENTS AND RESPONSIBILITIES OF THE ORGANIZERS**

The Organizers guarantee the integrity of the CREATIVE LAB and offer the 20 Candidates:

1. Information and knowledge from local authorities, financial institutions, civil society groups and development partners at the continental and international levels;
2. Meetings with professionals, experts, development actors for Africa;
3. Platform to meet with medias, incubators, Start-ups & accelerators;
4. Support for transportation and accommodation costs throughout the CREATIVE LAB.

The responsibility of the Organizers cannot be held liable for the occurrence of events presenting the force majeure depriving all or part of the Candidates of the opportunity to participate or the winners of the benefit of their winnings.

The Organizers may cancel all or part of the program if it appears that fraud or malfunctions have occurred in any form whatsoever; especially through the use of robots.

The Organizers reserve the right, in any case and even in case of doubt, to disqualify fraudsters and / or to bring the perpetrators of these frauds before the competent courts. The responsibility of the Organizers cannot be engaged under the foregoing and Applicants cannot claim any compensation or compensation of any kind whatsoever.

The Organizers are not responsible for contributions not received as a result of loss, failure, delay or interruption of connections or poor connections, or due to any other electronic malfunction.
By express agreement between the Candidate and the Organizers, the systems and computer files of the Organizers will be the only Faith.

The computerized registers kept in the Organizers’ computer systems, under reasonable conditions of security and reliability, are considered as proof of the relations and communications between the Organizers and the Candidate.

It is hereby agreed that, except in the absence of manifest error, the Organizers may rely, in particular for the purposes of proving any act, fact or omission, on programs, data, files, recordings, transactions and other items (such as follow-up reports), or other statements of a kind or in a computer or electronic format or medium, prepared, received or stored directly or indirectly by the Organizers, in particular in its computer systems.

The elements considered thus constitute evidence and if they are produced as evidence by the Organizers in any contentious or other proceedings, they will be admissible, valid and opposable between the parties in the same way, under the same conditions and with the same conclusive force that any document that would be prepared, received or kept in writing.

**ARTICLE 6 - COMMITMENTS AND RESPONSIBILITIES OF CANDIDATES**

Candidates at CREATIVE LAB commit themselves to:

1. Respond to any request for information from the Organizers and the Jury;
2. Do not use any element likely to infringe the property rights of a third party;
3. Participate in promotional activities at the request of the Organizers;
4. Mention in any communication about the project that they are participants in CREATIVE LAB;
5. Respect the places and materials made available to them under the CREATIVE LAB;
6. Respect professional secrecy and the duty of reserve;
7. Respect the schedules and program of the CREATIVE LAB;

The breach by the Applicant of his obligations may result in the exclusion of the program without notice.
In accordance with the Data Protection Act and the General Data Protection Regulation, all Applicants have the right to access, rectify and delete and oppose this data upon written request addressed to info@bees55.co, with the subject "Exercise of the right of rectification, modification or deletion of data".

ARTICLE 7 - COMMITMENTS AND RESPONSIBILITY OF THE JURY

The members of the Jury have for role:
1. To evaluate candidates' projects and validate their skills and their ability to achieve them;
2. To deliberate and decide, sovereignly, on the allocation of places to the CREATIVE LAB;
3. To return the results to the Candidate and complete the individual results sheet;
4. To draw up the minutes of the session, allowing the Organizers to return the results to the Candidates and complete the individual results sheet.

The attitude of the members of the Jury is to demonstrate:

- **Neutrality**: the Jury is not a recruitment body. It must be disregarded of any personal and professional interest. A member does not participate in the evaluation or the deliberations of the Jury if he personally knows a Candidate;
- **Objectivity** of the evaluation: after thoroughly analysing the candidate's entire file, the Jury evaluates his professional skills in the context of the audition, regardless of the status and particularities of the person. Its evaluation is based on the candidate's performance against the above-mentioned observation criteria. It takes a step back from its own work procedures and perception of the job;
- **Respect of the confidentiality**: it respects, without limitation of duration, the confidentiality of the information of any nature, provided by the Candidate and in particular the personal and professional data. It also undertakes to guarantee the confidentiality of the deliberations;
- **Equal treatment**: throughout the evaluation process, it ensures that no element of a discriminatory nature disturbs the assessment of the file; it ensures that the assessment is based on the experience of the Candidate as a whole and adopts a neutral and benevolent attitude;
Solidarity and sovereignty of the Jury's decision: each Jury member guarantees compliance with the Regulatory Framework, guarantees the serenity and the good progress of the debates to arrive at a proposition as consensual as possible concerning the final decision of the Jury. The jurors express their opinion fairly.

The members of the Jury will devote: a working day between September 17, 2018 and November 24 (1/2 for the examination of the files and 1/2 deliberation). Any Jury Member acknowledges having read these Rules and accepting the provisions thereof. Thus, the violation by the Jury member of his obligations may result in the exclusion from the program without notice.

ARTICLE 8 - INTELLECTUAL PROPERTY

Reproduction, representation or exploitation of all or part of the components of the CREATIVE LAB program, these rules included, are strictly prohibited.

All trademarks, logos, texts, images, videos and other distinctive signs reproduced on the website as well as on websites to which it allows access via hypertext links, are the exclusive property of their owners and are protected as such by the provisions of the Code of Intellectual Property for the entire world. Any unauthorized reproduction, total or partial, of these marks, logos and signs constitutes an infringement punishable by penal sanctions.

ARTICLE 9 - DISPUTES - APPLICABLE LAW

These rules are governed by the Law. the Parties will endeavour to resolve amicably any dispute arising out of the interpretation or execution of these rules within one month. If the disagreement persists, it will be submitted to the competent courts in Morocco.

ARTICLE 10 - ACCEPTANCE OF THE RULES

All Candidates and Jurors acknowledge having read these Rules and accept all the provisions.
Done in Rabat, August 1st, 2018

The Organizers

UCLG Africa
Signature

BEES 55
Signature